

Swan Lake Recreation Resort Co-owners Association
1010 – 8000 Highland Road – Vernon, BC V1B 3W5



Regulations for Site Change

Rev 07/2010

Swan Lake Recreation Resort Co-owners Association
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Dear Swan Lake Recreation Resort Co-owner,

Before any and all changes to your lot, i.e. removal of lawn, pouring/removal of concrete, removal/planting of trees, erection of a gazebo, building of shed, permanent placement of large items (ponds, fountains) or Recreational Vehicle etc, the attached form must be filled out and returned to council for approval.

All work must be completed as approved within thirty (30) days of start date unless special circumstances apply and approved by council.

Swan Lake Recreation Resort Co-owners Association Council

Revised 07/2010

Site Plan Change Form

Date: _____

To: Swan Lake Recreation Resort Home Owners Association

From: _____

Site #: _____

I request permission to:

Note: The above request must include details

1. accurate & specific measurements on an updates site plan
2. colors
3. material type
4. expected start date and completion date
5. contractors name and phone number if applicable

For Management / Council use below this line

Notes:

Subject to obtaining appropriate permits

Approved by: _____

Date: _____

Rules pertaining to Construction matters:

1. No construction, alterations or improvements to any RV site, including Park Models, sundecks, sunrooms, skirting, storage sheds, site security or landscaping may be carried out by or on behalf of any Co-Owner without prior written permission from Council (i.e., submit a Site Plan Change Form) and
2. A design sketch (including size, colors, location) and estimated duration (maximum 6 months) of any intended work shall be submitted for approval to the Council. The submission will include a copy of the pertinent Building Permit (if required) issued by the Regional District of North Okanagan. The Council will keep a copy of the submission in the Co-Owners file and the Co-Owner must apply to the Council for final inspection by the Council. The Regional District of North Okanagan Occupancy Permit must accompany this application.
3. Park Models must conform to Regional District of the North Okanagan C5 Zone Bylaw #725, 1986 replaced by 1888, 2003. (CSA Z 240, Z 241 Park Models).
4. Park Models are not to exceed 4.57 metres (15 feet) overall height from the concrete pad and 538.2 square feet in size (2003).
5. Any landing constructed at any doorway is not to exceed 4'x6' (24 sq. ft.).
6. Sundecks (covered or not) and sunrooms (glass and/or screen-enclosed) are limited to sites with Park Models only. Sundecks/Sunrooms must be setback at least three point zero five (3.05) meters (10 feet) from the adjacent property line.
7. Only one (1) storage shed is allowed per RV site. The storage shed may be built to a maximum of 2.44 metres (8 feet) x 3.05 metres (10 feet) (outside dimensions). Storage sheds are not to exceed 2.44 metres (8 feet) overall height from the concrete pad and must be setback a minimum of two (2) feet from the roadway. The storage shed exterior is to be wood, vinyl or stucco. The roof finishing material is to be asphalt shingles, vinyl, metal or tile.
8. Any and all landscaping changes require a Site Plan Change approved by Council. Council may require a Co-Owner to repair any deterioration of site improvements.